# Minutes

# Iowa Commission for the BlindMarch 15, 2022

1. Call to order and determination of quorum. The quarterly meeting of the Iowa Commission for the Blind was called to order at 12:00 p.m., by Sandi Ryan, with the following members present Sandi Ryan, chair, Geneva Jacobsen, member, and Ryan Brems, member, which was a quorum. Others in attendance: Emily Wharton, Janice Eggers, Sarah Willeford, Kim Walford, Karly Prinds, Helen Stevens, Cheri Myers, Shawn Mayo, Julie Skinner, Lisa Schneider, Jessica Katzung, Kaitlyn Kelly, and Thomas Topping.
2. Public Comment— none.
3. Approval of the consent agenda as presented. Mr. Brems moved, and Ms. Jacobsen seconded, and the motion passed.
4. Election of the Chair. Ms. Jacobson nominated Sandra Ryan. On a roll call vote, the motion passed unanimously.
5. Election of the Secretary. Ms. Jacobson moved and seconded by Mr. Brems. Roll Call vote, the motion passed unanimously.
6. Approval of December 7, 2021 board minutes. Mr. Brems moved approval of the minutes as typed. Ms. Jacobsen seconded, and the motion passed.
7. Agency Director Report - Ms. Wharton shared:
   1. Bill SF2263 takes most of board commissions within the state and removes senate confirmation for board members.
   2. Will be attending a meeting with state department directors regarding the consultant who visited in December.
   3. Final RSA Monitoring Report FFY21, is available on the RSA website as well as our website. Have Director’s Forum on Friday, if you have any questions call in or email me if you are unavailable to attend. Emily discussed the report, thanking Keri, Helen, Janice, and Cheri. The RSA Report was based on years 2017, 2018, and 2019. Emily shared information regarding the report along with the responses.

1. Approval Staff Training Policy. Mr. Brems moved approval of the staff training policy as written. Ms. Jacobsen seconded, and the motion passed.
2. Approval Shift Differential Policy. Mr. Brems moved approval of the shift differential policy as presented. Ms. Jacobsen seconded, and the motion passed.
3. Consideration of Closed Session. Ms. Ryan had Ms. Eggers read paragraph 1a from the Code of Iowa, Section 21.5(1)(a). Mr. Brems moved to adjourn to closed session. Ms. Jacobsen seconded the motion. There was a roll call vote: Ms. Ryan, yes; Mr. Brems, yes; and Ms. Jacobsen, yes. The motion passed unanimously.

The meeting adjourned into closed session at 1:03 p.m. The meeting entered into closed session at 1:09 p.m.

On a motion by Mr. Brems and seconded by Ms. Jacobsen to move out of closed session at 1:44 p.m. The motion passed unanimously.

The meeting entered open session at 1:45 p.m.

1. Closed Session –
2. Mr. Brems moved that request Item #093, from closed session, be approved a grant. Ms. Jacobsen seconded the motion. The motion passed unanimously.
3. Mr. Brems moved that request Item #094, from closed session, be approved a grant. Ms. Jacobsen seconded the motion. The motion passed unanimously.
4. Adjournment – Mr. Brems moved the meeting adjourn. Ms. Jacobsen seconded, and the motion passed unanimously. The meeting adjourned at 1:48 p.m.

Respectfully Submitted,

Sandi Ryan, Chairperson

Commission for the Blind

Janice EggersSecretary to the Commission/ Executive Secretary

Department for the Blind

/jce