# Minutes

# Iowa Commission for the BlindJune 14, 2022

1. Call to order and determination of quorum. The quarterly meeting of the Iowa Commission for the Blind was called to order at 12:00 p.m., by Sandi Ryan, with the following members present Sandi Ryan, chair, Geneva Jacobsen, member, and Ryan Brems, member, which was a quorum. Others in attendance: Emily Wharton, Janice Eggers, Sarah Willeford, Kim Walford, Keri Osterhaus, Karly Prinds, Helen Mejia, Cheri Myers, Julie Skinner, Sarah Elmore, Alyssa Munstermann, Sandra Giffrow, Shawn Mayo, Lisa Schneider, Veronica Coulthard, and Thomas Topping.
2. Public Comment— none.
3. Approval of the consent agenda as presented. Mr. Brems moved, and Ms. Jacobsen seconded, and the motion passed.
4. Approval of March 15, 2022 board minutes. Mr. Brems moved approval of the minutes as typed. Ms. Jacobsen seconded, and the motion passed.
5. Agency Director Report - Ms. Wharton shared:
	1. Any questions on the information in the board packet?
	2. Update on a couple of items: Recertified through the Points of Light Volunteer Program. Thank you to Sarah Willeford, Commissioner Chair Sandra Ryan, and Janice Eggers. We couldn’t do it without our volunteers, thank you to all of them. Along with our staff who helped with the documentation process for the recertification. If anyone is interested in becoming a volunteer, please look at the volunteer webpage.
	3. Department of Education is scheduling a meeting regarding the braille process for next week. This may be a contract issue, will keep the commission board informed.
	4. The final report from the Workforce realignment process last fall has been released.
	5. Sarah Willeford – Library Summer Programs: Youth Summer Reading Program (25 participants) in the Ready, Set, Adventure; Partnering with LEAP with STEM activities; When Storytime Comes to You (Denise Bean goes to libraries around the state); Braille Babies; Books for Kids (150 participants); Storywalk are partnering to provide braille and audio, thank you to our narrators; and adults The Great Reading Challenge using ReadSquared. Yesterday launched two 8-week programs online – AIM and Accessibility 101 for Iowa’s Workforce System. We have 2 Summer Vistas and 2 teacher externs with the Iowa Governor STEM Counsel. IMC working on Athena Software (new). Steamfest at the Ridge, booth at SAI conference and a booth at the Farmer’s Market.
	6. Emily thanked Kim Walford and the IL Team for the hard work on the IL Manual.
6. Approval IL Manual. Mr. Brems moved approval of the IL Manual as written. Ms. Jacobsen seconded, and the motion passed.
7. Consideration of Closed Session. Ms. Ryan had Ms. Eggers read paragraph 1a from the Code of Iowa, Section 21.5(1)(a). Mr. Brems moved to adjourn to closed session. Ms. Jacobsen seconded the motion. There was a roll call vote: Ms. Ryan, yes; Mr. Brems, yes; and Ms. Jacobsen, yes. The motion passed unanimously.

The meeting adjourned into closed session at 12:36 p.m. The meeting entered into closed session at 12:41 p.m.

On a motion by Mr. Brems and seconded by Ms. Jacobsen to move out of closed session at 12:44 p.m. The motion passed unanimously.

The meeting entered open session at 12:45 p.m.

1. Closed Session –
2. Mr. Brems moved that request Item #001, from closed session, be approved a loan. Ms. Jacobsen seconded the motion. The motion passed unanimously.
3. Adjournment – Mr. Brems moved the meeting adjourn. Ms. Jacobsen seconded, and the motion passed unanimously. The meeting adjourned at 12:46 p.m.

Respectfully Submitted,

Sandi Ryan, Chairperson

Commission for the Blind

Janice EggersSecretary to the Commission/ Executive Secretary

Department for the Blind

/jce