# Minutes

# Iowa Commission for the BlindSeptember 19, 2023

1. Call to order and determination of quorum. The quarterly meeting of the Iowa Commission for the Blind was called to order at 1:00 p.m., by Janice Eggers, with the following members present Michael Hoenig and Amy Salger. Others in attendance: Emily Wharton, Sarah Willeford, Kim Walford, Karly Prinds, Cheri Myers, Lerone Walker, Keri Osterhaus, Connie Mendenhall, Maddie Mardesen, Rebekah Traver, Tasha Welsh, Stephanie Clark, JR Beamer, Jane Dufoe, Shawn Mayo, Helen Mejia, Thomas Topping, and Elizabeth Soenen.
2. Election of temporary chair. Secretary Eggers opened the floor for nominations. Both commissioner Salger was nominated. After discussion, commissioner Salger was moved to be temporary chair for this meeting.
3. Public Comment — Don Wirth, ICUB. Resolution from ICUB for attending the national convention.
4. Approval of the consent agenda. Mr. Hoenig moved approval of the minutes as written. Ms. Salger seconded, and the motion passed.
5. Approval of the consent agenda and approval of the June 13, 2023, board minutes. Mr. Hoening moved approval of the minutes as written. Ms. Salger seconded, and the motion passed.
6. Approval of the 2024 IDB Commission Meeting Calendar. Mr. Hoenig moved approval of the calendar as presented. Ms. Salger seconded, and the motion passed.
7. Agency Director Report - Ms. Wharton shared:
   1. Questions from the commissioners? Mr. Hoenig asked about the IL number of open cases. VR question regarding category. Both Commissioners thanked Director Wharton for communication with them.
8. Approval of Budget Request. Mr. Hoenig moved approval of the FY25 Budget and FY25 Capital Expenditure Ask as presented. Discussion regarding matching funds. Ms. Salger seconded, and the motion passed.
9. Approval of Board Approval Policy
   1. IBEIC Student Apartment Agreement revised Mr. Hoening moved approval of the IBEIC Student Apartment Agreement. Discussed the AAG recommendations and wording that was revised. Ms. Salger suggested that the wording be added that the student pay for damages to the apartment. Director Wharton will work with the accounting department on this threshold and develop the wording. Ms. Salger requested to table this item. Mr. Hoeing moved to table this policy to the IDB December meeting. Ms. Salger seconded the motion to table policy until the next meeting. Motion passed.
   2. IBEIC Manual Update revised – Discussion regarding the revised IBEIC Manual Update ensued. Director Wharton shared that the CIO suggested we reach out to DAS and the AAG for the proper wording for the proposed revisions and bring this back. Ms. Salger moved to table the request for information is received back and Mr. Hoenig seconded.
   3. Draft IDB Manual Update –Mr. Hoenig moved approval of the updated manual as written. Ms. Salger seconded, and the motion passed.
10. Approval of Gifts and Bequests. Mr. Hoenig moved approval the gift and bequest request to reimburse staff as submitted. Ms. Salger seconded, and the motion passed.
11. Consideration of Closed Session. Ms. Salger had Ms. Eggers read paragraph 1a from the Code of Iowa, Section 21.5(1)(a). Mr. Hoenig moved to adjourn to closed session. Ms. Salger seconded the motion. There was a roll call vote: Mr. Hoenig, yes; and Ms. Salger, yes. The motion passed unanimously.

The meeting adjourned into closed session at 2:42 p.m. The meeting entered closed session at 2:45 p.m.

On a motion by Ms. Salger and seconded by Mr. Hoenig to move out of closed session at 3:00 p.m. The motion passed unanimously.

The meeting entered open session at 3:02 p.m.

1. Closed Session –
2. Ms. Salger moved that request Item #130, from closed session, be approved as a grant the amount requested. Mr. Hoenig seconded the motion. The motion passed unanimously.
3. Ms. Salger moved that request Item #134, from closed session, be approved as a loan up to the amount requested. Mr. Hoenig seconded the motion. The motion passed unanimously.
4. Ms. Salger moved that request Item #135, from closed session, be approved as a loan up to the amount requested. Mr. Hoenig seconded the motion. The motion passed unanimously.
5. Adjournment – Ms. Salger motioned to adjourn the meeting and Mr. Hoenig seconded. The meeting adjourned at 3:03 p.m.

Respectfully Submitted,

Amy Salger, Acting Chairperson

Commission for the Blind

Janice EggersSecretary to the Commission/ Executive Secretary

Department for the Blind

/jce