# Minutes

# Iowa Commission for the BlindDecember 5, 2023

1. Call to order and determination of quorum. The quarterly meeting of the Iowa Commission for the Blind was called to order at 12:00 p.m., by Janice Eggers, with the following commission members present Michael Hoenig and Amy Salger. Others in attendance: Emily Wharton, Sarah Willeford, Kim Walford, Karly Prinds, Keri Osterhaus, Connie Mendenhall, Ambrose Fowler-Harney, Ross Pollpeter, Matt Nemmers, Shawn Mayo, Helen Mejia, and Thomas Topping.
2. Election of temporary chair. Secretary Eggers opened the floor for nominations. Commissioner Salger volunteered to serve as the temporary chair. Mr. Hoenig moved to approve Commissioner Salger be temporary chair for this meeting. Ms. Salger seconded, and the motion passed.
3. Public Comment — no comments.
4. Approval of the consent agenda. Mr. Hoenig moved approval of the minutes as written. Ms. Salger seconded, and the motion passed.
5. Approval of the consent agenda and approval of the September 19, 2023, board minutes. Mr. Hoenig moved approval of the proposed changes to the minutes. Ms. Salger seconded, and the motion passed.
6. Agency Director Report - Ms. Wharton shared:
7. Written reports from the administrators and myself.
8. Ambrose Fowler-Harney introduced himself.
9. Approval of Policies:
	1. IBEIC Student Apartment Agreement as revised - Mr. Hoenig moved to approve the IBEIC Student Apartment Agreement as presented. Ms. Salger seconded. Motion passed.
	2. IBEIC Manual as revised - Mr. Hoenig moved to approve the IBEIC Manual as presented. Ms. Salger seconded. Motion passed.
10. Approval of Administrative Rules Committee Member – Director Wharton explained how the committee was established. This meeting is held twice a year. The committee is comprised of Agency Director, CIO, and a commission member. Mr. Hoenig is willing to serve on the committee. Ms. Salger moved to have Mr. Hoenig serve on the Administrative Rules Committee. Mr. Hoenig seconded, and the motion passed.
11. Adjournment – Mr. Hoenig motioned to adjourn the meeting and Ms. Salger seconded. The meeting adjourned at 12:38 p.m.

Respectfully Submitted,

Amy Salger, Acting Chairperson

Commission for the Blind

Janice EggersSecretary to the Commission/ Executive Secretary

Department for the Blind

/jce