**AGENDA**

**IOWA COMMISSION FOR THE BLIND**

## Virtual Zoom Meeting

## Tuesday, December 3, 2024 – 12:00 P.M.

## Iowa Department for the Blind – Des Moines, Iowa

1. Call to Order
2. Introductions (quorum)
3. Public Comment
4. Approval of Agenda - Action Item
5. Consent Agenda – Action Item
   1. September 17, 2024, Minutes
6. Agency Director Report – Sarah Willeford
7. Policy – Action Item
   1. IDB Employee Handbook
   2. Individual Plan for Employment (IPE) Policy
8. Closed Session
   1. Request a closed session as provided in section 21.5(1)(a) of the open meetings law to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body’s possession or continued receipt of federal funds.
   2. Motion to Reconvene
   3. Action from Closed Session
9. Adjournment

If a member of the public wishes to address the Commission with the intention of getting a Commission response at the meeting, the individual should request permission to be on the Commission agenda. Written requests are due to the Commission office 24 hours in advance of the meeting.

Meetings held by the Iowa Commission for the Blind are accessible to all. If you need accommodation or require special services, please call Janice Eggers at 515-380-1944 prior to the meeting.